

Hiawatha Music Co-op
Board Meeting
8-27-2014

Present: Heidi Stevenson, Julie Foster-Lindquist, Erin Leahy Putvin, Susan Divine, Doug Kitchel, Susan Bertram, Katrina Keogh, Lee Ossenheimer, Mike Fitzpatrick, Gene Bertram, Jesse Luttenton

-Heidi moved that the meeting minutes be accepted. Katrina seconded. Motion carries.

-Treasurer's Report tabled until next month. Figures: Wells-Fargo Checking: \$38,420.14, Bell Financial: \$66,684.38, Wells-Fargo Savings:\$2,500 Total: \$107,604.52 (2013 figures: \$110,500) This year, we had the rent increase, the Director's pay increase, and the board retreat as extra expenditures. Strategic planning needs to be directed toward how to create more revenue and how to raise more funds.

-Steve Nelson submitted his resignation to the board.

-The festival budget was presented, reviewed, and discussed.

Old Business

-Insurance discussed at length.. Paul Marin and Tyler Gauthier both recommended \$2 million coverage. Tyler also recommended the Property Plus insurance (which is an additional \$150). Jesse moved to move forward on the \$2 million director and officer board liability insurance and Property Plus insurance, as recommended by our attorney. Mike seconded the motion. Motion carried.

Committee Updates

-Music: Just getting moving. Heidi suggested having a specific email address created for press kits. Susan will talk to Nathan Lyle about this. Julie requested that music recommendations be forwarded to Julie and Susan B. for concert committee.

-Events: Next meeting in September. There was discussion about music for the Annual Meeting. We would like to plan one local band and one other band. Please share music recommendations with Susan B. In the spring, we plan to host a Master Musician, possibly with funding from NMU.

-Membership: Katrina suggested creating a subcommittee advertisement on FB to encourage membership to be more involved.

-Venue Development: Meeting will be planned

-PR and Fundraising and Finance: No update

-Policy: No update. Add Susan B. to this committee.

-Festival Committee: No report. There is a Festival meeting on Monday, Sept. 15 at 5:30 at the Commons. It's a potluck.

-Archive: Pegi Martindale is continuing to make archive lists. Denise Bowman has continued to come in and work on archiving. Jason Lee is currently editing a stage raising video. More discussion on archived music.

New Business

-The opening for the HMC Exhibit at the Beaumier Center is Sept. 27 at 1 p.m.

-ASCAP is requesting \$237 for an annual fee. Having Paul Marin review this request. This will be tabled until a there has been a response from our attorney.

-Tourist Park Electricity: We need to have further discussion on the equipment investment, the replacement value, the liability of HMC, and the liability of other people's equipment before loaning the use of our 220V electricity. There is concern about excessive volunteer strain. Possibly consider on a case by case scenario. Contact the city about installing their own 220V electricity. This has been tabled until next board meeting.

-Assumed Name Renewal: Hiawatha Music Co-op, Hiawatha Traditional Music Festival, Hiawatha Music Organization, Hiawatha Music Festival each \$10 to renew. Jesse moved to renew all of the DBA's. Katrina seconded. Motion carries.

-Worker reimbursement policy stands.

-Annual Meeting is being planned for either Nov. 1 or Nov. 8. Still seeking availability.

Director's Report

-Womens Center rental contract is up for renewal. Jesse moved that the contract for the trailer parking be renewed. Heidi seconded the motion. Motion carries. There was an idea to contact Midway about parking, as well.

-Thank you cards were circulated.

-There is one outstanding unpaid ticket for \$85, \$25 for which is membership. The credit card was declined.

-Susan requested two week's vacation (weeks of Oct. 6 and Oct.13). Mike moved to approve time-off request. Jesse seconded the motion. Motion carried.

-Free tickets from Wheatland and Blues Fest were offered.

-There was a late filing fee for tax forms, Bartowiak is responsible for this fee and the filing thereof.

-Jesse moved to adjourn at 8:12. Mike seconded. Motion carried.

Minutes respectfully submitted by Erin Leahy Putvin on 9-7-2014