

Hiawatha Music Co-op
Board Meeting Minutes
1-13-2016

Present: Julie Foster-Linquist, Pearl Taylor, Jose Garcia, Mike Fitzpatrick, Michael Reed, Erin Leahy Putvin, Katrina Keough, Josh Thmopson, Susan Bertram, Susan Divine

Katrina moved to accept the meeting minutes from December 2015. Jose seconded the motion. Motion carries.

Welcome to the new board members Pearl Taylor, Josh Thompson, and Jose Garcia, and welcome to returning member Erin Leahy Putvin.

-Election of Officers

Doug nominated Erin for Secretary. Michael seconded. Erin accepts, motion carries.
Sue nominated Doug for Treasurer. Katrina seconded. Doug accepts, motion carries.
Katrina nominated Sue for Vice President. Mike seconded. Sue accepts, motion carries.
Michael nominated Julie for President. Jose seconded. Julie accepts, motion carries.

Board is as follows: Julie Foster-Lindquist as President, Sue Bertram as Vice-President, Doug Kitchel as Treasurer, Erin Leahy Putvin as Secretary, and Pearl Taylor, Josh Thompson, Michael Reed and Jose Garcia as Board Members for 2016.

-Treasurer's Report- Doug

Checking: \$3850.97, Savings \$37,877.17, and Bell Financial: \$66,691.78 (this number is through December)

Susan recently transferred \$5,000 from savings to checking.

Mike moves to accept the Treasurer's Report, subject to audit. Michael seconded. Motion carried.

-First Warm-Up Wednesday will be January 20 at 7 pm at the Ore Dock. Warm-up Wednesday attendance incentives were discussed. Ideas of festival ticket giveaway (2 tickets) for regular attendees and nightly drawing for door prizes were discussed.

-The board reviewed the year end balances and income

-The board reviewed the previous weekend's retreat with GLYCD. Next Strategic Planning meeting is Wednesday, Feb.3 at 5pm

-First Festival meeting is Monday, February 8 at 5pm potluck.

-Second Warm-up Wednesday is February 17 at 6pm (children's show)

-NMU Folk School for Youth Week: This grant funded program will take place the week prior to the 2016 Festival. It is designed for high schoolers. Dan Truckey is proposing that the students involved perform at the festival and participate in a workshop. BOD is in favor of the event riding the coattails of the festival. BOD is also interested in HMC sponsoring a student. Will be in contact with Dan Truckey to discuss options for entry and fees for students. The BOD feels more information is necessary to make a decision.

-Contract with the City was briefly discussed. It is up for renewal this year.

Committee Reports

-Archive: Doug is hoping to be a part of the reel to reel transfer. He has researched different businesses that transfer reels to CD or digital format as well as clean-up sound quality.

-Events: Warm-up Wednesdays start Jan. 20. Need BOD volunteers.

-Music: Mike: Bands are being booked! Progress is in motion!

Director's Report-Susan

-2015 accident insurance payment was made in the amount of \$245. A Green Team member accidentally hit a parked truck during the 2015 festival, and Hiawatha was determined to be liable.

-Error in contract with city was identified. The city had the festival date to be listed as the third weekend of July. The actual date of the festival is the second to last weekend in July. This will be corrected via addendum.

-Promotional grant work for the necessary \$1000 to cover the police cost during the festival is being filed.

-There will be an HMC table at the library on Wed. Feb. 17 from 4-7. Jose volunteered to help Susan.

-Julie and Susan D. may attend the Michigan Festival Roundtable Retreat at the Circle Pines Center on the last weekend of February. Is there more interest in attending?

-HMC is due to renew lease for office space rental.

-Susan is still working on the 2016 budget.

Office needs: 1-2 in 3-ring binders, scrapbooks, photo albums, colored copy paper, colored card stock, shelves for storage area, shelves for merch display.

Jose moved to adjourn at 7:40pm. Mike seconded. Motion carried.

-Minutes respectfully submitted by Erin Leahy Putvin on 1-27-2016.

