

Meeting Minutes

Date: 2/12/2025

Meeting Start: 6:36 PM

Attendance:

- Executive Director: Candice Blackstone-Larson
- Board Members In-Person: Melinda Britton, Luke Guindon, Julie Foster-Lindquist, Susan Bertram, Lee Ossenheimer, Tom Dummer, Louise Anderson, Ann Fisher
- Board Member - Virtual: Dick Pierson
- Approved Absence: David Wood

Approval of Previous Minutes

- Motion: Lee Ossenheimer made a motion to approve the minutes for January 2025.
- Seconded by: Ann Fisher

Financial Reports

- Bell Financial: \$107,741.27
- Incredible Bank:
 - MM#1: \$205,100.64
 - Checking: \$43,998.80
 - Grant Checking: \$33,296.09
 - Treasurer's Financial Report Approval
 - Motion: Ann Fisher
 - Seconded by: Lee Ossenheimer

Old Business

- New Board Member Orientation: Needs to be discussed with David Wood, but postponed due to his absence; follow-up needed later.
- Retreat update : The board will be working with Grow and Lead to prepare a 1, 3, 5-year plan.
 - Start: 9:00 AM, Arrival: 8:30 AM

New Business

- Board Swag items: Sue Bertram will review inventory and merch budget to provide more information at the next meeting; *this will be moved to old business.*
- Retreat Planning Date: Targeting Saturday, March 14, 2026, and avoiding the last two full weeks of March for next year's retreat.
- Water Is Life Festival:
 - The ED explained that the WILF festival is seeking support for funding and promotion. The festival is on March 12, 2025.
 - Discussion on having Sarah Mittlefeldt present for further questions regarding the festival's alignment with the board's mission.

- Motion: Sue Bertram motioned for a future E-vote to spend up to \$500 toward a sponsorship for the Water is Life Festival, pending satisfactory responses of co-sponsorships, music compatibility, and alignment with our missions.
 - Amended by: Ann Fisher
 - Seconded by: Lee Ossenheimer
 - Action: To be brought back next month as Old Business.
- Vote on Budget: *To be discussed as old business in the next meeting.*
- Trailer Update: Lee Ossenheimer explained that a matching grant is available to help facilitate the purchase of a new trailer. He has been looking at a split-frame moving semi-trailer to store stages. The estimated cost is around \$20,000, plus an additional \$1,500 for delivery, from System Transportation Equipment, Inc. in Belwood, Illinois. Conversations with them are ongoing.
 - Motion: Ann Fisher moves to authorize Lee Ossenheimer to enter into negotiations to purchase up to but not to exceed \$20,000.
 - Seconded by: Melinda Britton
 - Result: 9-0 unanimous board approval.
- Artwork selection and modification: The board selected artwork and has requested that the artist modify the font
- Teen Scene and Main Stage Contracts:
 - Current board members David Wood and Dick Pierson are currently on the MSC. Dick Pierson can send a report to the board to communicate with and inform the board of music acts under consideration for board oversight. Going forward we can communicate to Troy Graham from the Teen Scene and Jeff Krebs from the Children's Music Tent to communicate to the board ahead of time for music act approval.
- Contract Signing Proposal: Proposed by Melinda Britton to give ED permission to sign any necessary 2025 festival related contracts, with transparency of financial reporting and periodic updates to the board - not to exceed \$10,000 without board approval.
 - Seconded by: Lee Ossenheimer
 - Result: Unanimously approved 9-0.
- Tourist Park Road and Parking Update: ED to inquire with the city about the timeline and how construction may affect the festival. Additionally, the potential design could decrease the available camping spaces in camping area D.

Reports

- Fundraising Report: Brief meeting held to strategize sponsorships; board members may be asked to seek personal connections for sponsorships.
- Events Committee: Sue Bertram to continue signing contracts as needed.

Next Board Mtg – March 12th, 2025

Motion to Adjourn Meeting

- Motioned by: Melinda Britton
- Seconded by: Lee Ossenheimer
- Meeting Ended: 8:56 PM