

Hiawatha Music Co-op
Board Meeting Minutes
5-2-2018

Present: Michael Reed, Erin Leahy Putvin, J Pearl Taylor, Susan Divine, Susan Bertram, Katrina Keough, Jose Garcia, Lee Ossenheimer, Jeff Dever, David Sprouse

Absent: Josh Thompson (unexcused), John Gillette (unexcused)

Jose moved to accept the minutes from April. Susan B. seconded. April minutes accepted.

Treasurer's Report – Jose Garcia

Checking: \$2,006.19; Savings: \$35,889.20

\$480 breach is currently being dealt with and investigation is pending.

David moves to accept the treasurer's report, subject to audit. Michael seconded. Treasurer's report accepted.

Introduction of new ¼ time staff, Jeff Dever. Welcome!

Old Business

- Economic Impact Study – need to move forward with specific survey- “Surveys for Shades” focus on money spent in town before, during and after Festival. To be continued
- April HoTAAP financial report: Net income of ~~-\$782~~
- Update on new Ipad: No solid update. Still moving forward.

Director's Report

Thanks to everyone who has worked on the new office tasks!

Thanks to Lois Brazier, Keren Smith, Gail Brayden, Jesse Luttenton, Paul Finstrom, Sheila Leahy who helped pack up the office for the move!

Sheila also took the entire file of newspaper articles and laminated them!

Thanks to Al Sherbinow who picked up the chairs in Iron Mountain and loaned us his carpet shampooer and helped at the new office

Festival items

- New Volunteer Sign up – Signup Genius is up and running. Adam Mohrman has made it possible for volunteer signup links to be available via facebook and beyond. Jose suggested creating a QR code..
- Archive Tent has been ordered. Placement near logs/playground/AITR
- Few Monitors needed still: two for sure, two potential. Sue Dohrman needs one, Pat needs one for merch, and Randy for security.
- Additional tickets ordered this year, and additional wristbands: 1500 ordered (usual order of 1100)

Office/General

- Sherwin Williams donated 30 gallons, @\$1,000 of paint for new office, sponsorship of full page Ad, recognition on Website and FB for 1 year, 4 Festival Tickets
- Bartkowiak Accounting has had a change in staff. We are now working with Chris. Jeff and I will meet with her tomorrow to review Hiawatha payroll, etc.
- Rent is paid at the Baraga St. office through the end of May 2, 2018
- Card Connect breach on website update
- Update on Focus Groups- Board to identify names, addresses,
- Hosting acoustic jam – Idea from Phil Watts, request to host open jam Thursdays at new office. J Pearl moved to allow Phil Watts to lead Thursday night open jams at the new HMC office in June. Katrina seconded. Motion carried. A contract/usage agreement will be designed in advance of the first jam. Board will vote on contract once finished.

New Business

- New office move, progress, things to be done, move date: New office plumbing estimate from B&G for \$3200. Sue B. shampooed the carpets in the new office. Lee has been in contact with local flooring companies, McCabe, Carpet One, and Menard's. He reviewed several flooring options for the board and the board chose to go with Lee's recommendation from McCabe's. Sue B. moved to purchase the recommended grey flooring from McCabe's. Questionable tiles will be tested for asbestos by Chad Wiegold. Lee will gather people for prep work and will moved forward with getting floor prepared for installation. Jose seconded the motion. Motion carried.
- Festival items – Susan D
 - Items from Festival Committee/40th Committee: 40th tree planting 1pm Sunday, May 13
 - Drone coverage: tabled
 - BMI Interim Extension Agreement: Revising their fees, currently we pay \$237 for festival. Plan to proceed without signing the new agreement until the cost is finalized. Katrina moved to not sign the BMI extension agreement until the fee has been established. Michael seconded. Motion carried.
- Upcoming Meetings
 - May 2 – Board Meeting
 - May 5 – NMU Student Chapter Event at Ore Dock – Dead Pigeons
 - May 8 – HMC support of group Mulbone at Ore Dock
 - May 16th HoTAAP – Appleseed Collective Ore Dock
 - May 29th Festival tickets go on sale
 - June 28th – Art Stroll – Saline Fiddlers Philharmonic 5-8pm Commons, need housing
 - July 5th – Blackrocks Beer release party- need to get bands, confirm with Blackrocks: Union Suits will play
 - July 12th – Ore Dock – Hiawatha Kick off event : Nothing confirmed at this point.

Committee Reports

- Fundraising – Michael Reed, Susan -receipt of 2 donations thus far from Dan Hardie for \$250, \$250 from Bell Financial, and \$25 food card from the Marquette Food Co-op
- Events – update from Sue B: Met with Marina Dupler from Barrel and Beam. Plan to use the barrel room for the annual meeting and the bar for the music following the annual meeting.
- Music Committee – update from Michael
- Membership – update from Katrina: up to 114 members (\$8,555 raised)

Erin moved to move \$5000 from savings into checking. Katrina seconded. Motion carried.

Consent Agenda: The following Board actions were put to vote via electronic vote since the last Board meeting:

Board Action – 4/2/18 Hire of Jeff Dever in ¼ position – 7 votes yes, 0 nays, 3 no answer

Board Action –4/14/18 Move to transfer \$2,000 from savings to checking for expenses, 5 yeas, 0 nays

Board Action – 4/21/18 Festival Monitor/AC package to include 1 Camping Tag -7 votes yes, 0 nays, 3 no answer,

Board Action –4/24/19 - Artist in the Round Coordinator cannot also vend at Festival 0 votes yes, 6 votes nay, 4 no answer.

Katrina moved to adjourn at 7:30 pm. Jose seconded. Motion carried.

Meeting adjourned at 7:30 pm.