

HMC Board Meeting Minutes 3/4/20

Light Dinner at 5:00pm (thanks Susan D!)

Attending: Jeff Krebs, Julie Foster-Lindquist, Susan Divine, Jose Garcia, Michael Reed, Candice Blackstone-Larson, Josh Thompson, John Gillette, Lee Ossenheimer, Melinda Britton (attending via phone).

Absent Excused: Susan Bertram

Guest: Steve Kriegel

Motion to accept Feb 2020 minutes by Michael, seconded by Jose. 8 yeas, motion passed.

Meeting commenced at 5:32pm

Treasurer's Report – Jose Garcia. Currently our checking account is at \$3,058.52, savings is at \$13,152.67, portfolio is at \$81,208.11 (portfolio took a hit in the stock market's recent decline). Motion to move from savings to checking \$7,500 to cover upcoming expenses was made by Jose, seconded John, 8 yeas, motion passed.. Motion to approve the Treasurer's Report subject to audit was made by John and seconded by Michael. 8 yeas, motion passed.

Old Business

1. Board Member on Contract opinion from attorney Marybeth Marin. Read through by the Board. Motion to approve this policy by was made by Jose, seconded by Josh. 9 yeas, motion passed.
2. Sombrero Sound agreement on Distro Box. We have added the distro box to our insurance. The question is whether we need to share/split insurance with Sombrero Sound. Susan will talk to Jim about this.
3. Executive Committee report on Board Election protocol (and Board Job Description). Tabled.
4. Update on Main Stage – guest Steve Kriegel: Bob Cambensy (structural engineer), Mike Pond and Doug Kitchel met a few weeks ago to discuss the mainstage situation. Bob analyzed the stage. Posts are fine, 2x10 beams are ok. Stage panels are deficient according to Bob. We could add LVLs to stiffen the panels. 8' panels would weigh 160lb, 240lb for 12' panels--too heavy to stack. We may have to redo the stage panels with 8' panels and substructure (costing roughly \$4k and 50 hours). Steve thinks that the deck is very strong and doesn't need to be replaced. It is unclear now as to whether we need to make changes at this time to stay within code. We may be able to get some variances. Before we go further and submit a drawing to Paul Knox, we need to further explore this with Bob and Mike. We need to clarify what standard of code we can be held to. Lee,

Michael and Steve volunteered form a fact gathering committee to look at this and report back to the Board (Doug will be invited as well).

5. Orientation for new Board Members: Josh. Josh is working on scheduling this with new Board members.
6. Accelerate UP – Alex Kofsky, Enterprise Facilitator is working with us on long term financial forecasting. Susan D, Sue B and Julie met with Alex and will meet again next week and Hiawatha will bring more info to that meeting.
7. Office lease meeting with Michelle Butler – Lee and Susan D. Michelle said that rent is going to go up. She'll be talking to her partners about the amount of that. Lee and Susan told her we are interested in a long term lease. The ball is in her court now. We should approach the situation with an email to Michelle every 4-6 weeks.

New Business

1. 2020 Festival
 1. Food Vendors – Michael: At this time attendees have to use cash or check to get tokens. People would buy more tokens if we open this up to credit card sales. Candice suggested Venmo acct. We would need Monitors to run Venmo or Square for these transactions. Michael proposes temporary vendor lanyards or wristbands so that vendors can go in/out as needed to work. Michael also suggested giving one year memberships to vendors.
 2. The flatbed trailer and the Distro Box have been added to our Insurance policy.
 3. Request for fundraiser for local non-profit for kids. This was discussed and was determined to be not appropriate to our mission statement.
 4. Surveys – station at T-shirt tent, add swag, tabled.
 5. Main Stage sound – follow-up needed on Armadillo Sound GFI box with electrician
 6. Dance Tent sound – follow-up with Sombrero Sound on 3 year contract
 7. Addition of 2 Monitors for Main Stage building--bring downstate workers from volunteer status to monitors. Motion that we add two monitors to the Main Stage building crew was made by Michael, seconded by Candice. 8 yeas, motion passed.
 8. Radio show – Rusty Bowers gave a quote for this, requesting an increase from \$1k fee (the amount he charged in 2018) to \$2k (plus \$900 to RRN for airtime). If Rusty can recover the fee, this may work.
 9. Coronavirus. We should monitor this situation to see if it may affect our events and festival.
 10. The City of Mqt may be permitting marijuana vendors at events. Stay tuned.

2. Lunch with the Leaders – Connect Marquette scheduled at Hiawatha Fold as presenter for March 26 at noon. Requested that we hold it at The Fold, we need a Festival food vendor for lunch and other Board members to join Susan D. Michael will contact Border Grill for this.
3. Board commitment to 2020 FARM in Grand Rapids in Oct – early bird registration is \$140 by 3/31. Opportunity to volunteer 8 hours reduces the fee to \$40, plus hotel. Lee and Julie (possibly Candice and Melinda) want to go.
4. Survey of Members on attendance at local events will be sent.
5. Jack Bowers Memorial Fund. Sadly, Jack passed away recently. HMC has received \$300 in donations so far in memory of Jack.
6. 2020 Community Sing at The Fold
 1. March 15th 1-3pm – Carolyn Provencal leader
7. HoTAAP March 18th
 1. Knockabouts – Celtic/Irish Barb Rhyneer, Tim DeMarte, Dan Truckey
 2. Need sign up for Board members at doors
8. 2020 Jams at The Fold
 1. Thursday night Jam continue every Thursday 7-9
 2. Tuesday Slow Fiddle Jam begins March 10 and 24 with Dave Prychitko and Dave Morehouse 3.
 3. Marquette Ukulele Group with Luke Guindon leading March 19 with Ben Hassenger

9. Lee: Susan, Michael and Lee talked and asked the Music Committee to establish another committee whose responsibility would be to manage events/programming at the Fold. Lee has the idea to establish this committee to generate funds for HMC and strengthen relationships in area musicians, members and music lovers. We will wait on the surveys and look at this again.

Director's Report

Committee Report and Members

1. Fundraising – Michael Reed. NEA grant submitted, Travel Mgt Sponsorship submitted. Heather Picotte will come to the Board Retreat to talk about fundraising.
2. No further reports tonight as we were running behind on time.
3. Concert/Event – Susan Bertram. Thank you to Heather Picotte for sponsoring our Feb. HoTAAP
4. Membership – Katrina
5. Education – John

6. Music – Josh, John, Michael
7. Office/Venue – Lee

Consent Agenda

Board Action –2/25/20 Board voted 6 yeas, 0 nays, 4 n/a to reimburse Al Sherbinow for the walk in cooler wants to purchase, cost to HMC is \$1,000

Enclosures – February Meeting Minutes, February HoTAAP financial report,

Motion to adjourn by Julie seconded by Jeff. 9 yeas, motion passed. Meeting adjourned at 8pm

Respectfully submitted by Jeff Krebs, Secretary