

Light Dinner at 5:00pm

Attending: ED Susan Divine, Katrina Keough, Susan Bertram, John Gillette, David Sprouse, Jose Garcia, Pearl Taylor, Lee Ossenheimer

Absent excused: Michael Reed, Josh Thompson

Guest – Tyler Gauthier, Commercial Account Executive, Gauthier Insurance

Tyler: there are three pieces to our insurance program: Property (vehicles (trailers)) including personal property at office, general liability, and board.

Cost is \$437/year for property policy cost. Contents of trailers are not currently insured, discussion of doing that. Lee said he can ask monitors to estimate value of contents of trailers so that we can have these by end of festival. Deductibles for office and trailers is \$250.

General liability is a \$2m per year or \$1m per claim. Club activity (non-paid) in addition to paid (festival) coverage. \$5k medical expense per person coverage included. Cost \$1208/year

Directors and officers: \$2m limit. \$1000/claim deductible. Cost \$675/year.

Approval of April Board Meeting Minutes, motion to approve Susan B, 2nd by John, 9 yeas

Approval of April Board Retreat Minutes

Treasurer's Report – Jose Garcia

Portfolio summary \$1547.74 last month, increase to \$79,226.57.

We will table report till we get the other numbers.

Old Business

1. Fire Safety update – Lee. JP electric installed the exit lights recently. Quotes on back door replacement: Stonehouse door price \$1104.99 and installation of \$1050 or \$1945.65 with Lowe's door. Lowes: \$895.65 for door only. Window Store: door and install \$2212.20. Lee suggested that we contact Michelle (our landlord) soon to discuss long-term lease for the office. Motion by Jose, 2nd by John to use Stonehouse labor and Lowe's door, 7 yeas (Katrina and Susan B abstain). We'd like to ask Michelle to agree to 10yr lease. Lee will approach the landlord about this to get the ball rolling.
2. Strategic Plan – final copy. We had signed this at the board retreat and it is now finalized.
3. Board Job Description – final copy was approved.
4. Sexual Harassment Policy copy should be signed by employees of HMC and volunteers need to be aware of this. We'd like to add vendor and contractor to document. Motion by Katrina, 2nd by Susan B, 7 yeas

New Business

1. Office Stage – discussion about to stay with or go with a different design? Consensus is to keep the stage as is. Doug will quote us on cost of the materials.
2. HMC Bylaws proposed revisions. The board voted to amend the bylaws, motion by Katrina, 2nd by Jose, 7yeas. Further vote at a later meeting.
3. Venue naming contest will go out via email to members.
4. Festival updates – Meeting with City Police, Michael, Lee, Susan met with Mike Laurila of Mqt PD. Recreational marijuana is not allowed at festival (police stance on this will not significantly change at this time). Start the Cycle meeting is upcoming.
5. Upcoming Events
 - a. Friday, May 3rd – House of Hamill, Brian Buchanan, Rose Baldino at our office
 - b. Tuesday May 28th – Festival tickets go on sale, volunteer sign up
 - c. Monday June 24th – Art Week Kickoff free concert with Finvarra's Wren at the Commons in downtown Marquette
 - d. July 5th ? (date not finalized) - Blackrocks Hiawatha Beer release party (Jeff and John will discuss playing this event).
 - e. Thursday, July 11th – Festival Kick off party with Whistle Stop Revue
 - f.
 - g. Motion to reinvest up to \$750 in clothing merch (Getz donated \$882 in merch!) for Susan B to purchase. Motion by Jose, 2nd by John, 7 yeas

Committee Reports

1. Fundraising – Susan D: fundraising letters sent out for membership updates. Marquette CU donated \$500 (!). Donations from Co-op for \$225 value for Hotaap. Breakfast Rotary would like to have us August 15 to their meeting.
2. Concert/Events – Susan B (above)
3. Membership – AC/Monitor up from 76 to 82, total from 188 to 209
4. Education, John, no report.
 - 1.
 5. ED report, Susan D: thanks to Doug for the stage and work bee helpers to get ready for our first office concert. Computers are up and running. Marketing support person, Melinda Britton, is interested in consulting contract employment at \$500/yr plus festival package. She would work on social media presentation, establish timelines for festival, assess quality of website. Motion to hire Melinda for amount above paid quarterly by Susan B, 2nd by Katrina, 7 yeas.

Motion to adjourn by Katrina, 2nd by John, 7 yeas, meeting adjourned at 7:42pm

Respectfully committed by Jeff Krebs, Secretary

