

Visitor: Heather Picotte (fundraising)
Light Dinner at 5:00pm

Attending: Melinda Britton, Susan Bertram, Josh Thompson, Jose Garcia, Jeff Krebs,
John Gillette, Michael Reed, Candice Blackstone-Larson, Julie Foster-Lindquist

Attending via phone: Susan Divine

Absent Excused: Lee Ossenheimer

Josh called the meeting to order at 5:30pm

Approval of November Meeting Minutes, motion to accept by Jose, 2nd by Micheal, 9
yeas, motion passed.

Executive Committee Board Election

Discussion and reading of job descriptions for the Executive Committee positions.

President: Michael nominates Julie, 2nd by Melinda, Julie accepts nomination, 8
yeas, motion passed.

Vice President: Nomination of Josh by Susan B, 2nd by Jose, 8 yeas, motion
passed.

Treasurer: Nomination of Jose by Michael, 2nd by Jeff. 8 yeas, motion passed.

Secretary: Nomination of Jeff by Susan B, 2nd by Josh. 8 yeas, motion passed.
There were no other nominations for any of the positions.

Treasurer's Report – Jose Garcia

HMC Portfolio end of year was at \$84,492.95. EOY Savings Account was at
\$23777.67. Checking Account as of today is at \$2724.83

Motion to accept Treasurer's Report pending audit by John, 2nd by Melinda, 9 yeas,
motion passed.

Old Business

1. Fundraising update: Heather Picotte and Michael Reed. Heather has been very helpful with fundraising pitches from Sweetwater, Range Bank, Travel Marquette, Marquette Arts & Culture. These were declined but were learning experiences and a lot of the content was gathered and organized which can be used for future requests. UPPCO pitch for funding for Hotaap is still in play.
2. Report on phone meeting with Main Stage sound engineer, Doug Lohman. Josh, Jeff and Karen were present for the call. Two issues discussed were: 1. volume and clarity 2. power up to code. Doug says that for the most part, volume can come up for next year. The layout of stage dictates that some sound will be

blocked by trees in the area. On the power issue—he has a newly built power box. Doug agreed to have a conversation before festival (Josh will facilitate) so we are all on the same page with electrical code requirements.

3. Update on Mainstage by Susan B: we may have to make adjustments to anchoring of Mainstage.
4. Executive Committee report on Board Election protocol: Josh says that the Executive Committee should look over this document and finalize.
5. Executive Committee progress on Executive Director's job description: Katrina will resend this for approval.

New Business

1. Happy Holidays email from Susan. The button maker for Winter Roots Festival is at Maresa.
2. HoTAAP
 - a. Begins January 15th, 6pm--Preserving the Roots, Early Gospel music Phil/Annette and All Strings Considered, John Gillette and Sarah Middlefeldt, Bill Hart, Jim Janofski, MC Charlie West
 - b. Need sign up for Board members at doors
3. 2020 Community Sing
 - a. Next Community Sing at the Fold will be January 19th, 1-3pm, Corinne Rockow leading.
4. 2020 Jams begin
 - a. Thursday night Jam begins Jan. 9th (every Thursday 7-9)
 - b. Tuesday Slow Fiddle Jam begins Jan 14th & 28th with Dave Prychitko leading
 - c. Marquette Ukulele Group with Luke Guindon leading begins Jan. 22
5. MI Showcase Room @ Folk Alliance Conference in New Orleans. Should we support? Susan B suggests supporting regionally (at the Grand Rapids conference). Michael makes a motion to support at \$101, 2nd by Josh, 9 yeas, motion passed.
6. MI minimum wage increase: \$9.50 to \$9.65. Vote to increase Jeff D and Erin's pay. Motion by Michael on this increase, Josh 2nd. 9 yeas, motion passed.
7. New direction with the Festival Poster. Josh suggests that festival poster be more artistic and less information, less busy. We could possibly remove pricing and some other information. Necessary info on poster: Mainstage names, date, place, website # annual, qr code. Josh, Melinda Julie volunteer to be the committee in charge of this. Jeff makes a motion to establish committee for this, Jose 2nd, 9 yeas, motion passed.
8. Jose detailed \$5625 of deposits that need to be made for festival acts. Motion to transfer this from Savings to Checking Accts by Jose, 2nd by Josh. 9 yeas, motion passed.

Committee Reports

1. Fundraising – Michael Reed (above)
2. Concert/Event – Susan Bertram, Winter Roots Festival will be February 15 all day long. There will be a Marquette Folk Showcase this year with Dan Truckee leading. We still need a date for The Fold Grand Opening. Steven Wade is mentioned as a possible master artist, co-sponsor with Beaumier Heritage Center.
3. Membership – Katrina (not present)
4. Education – John. John has a new video camera he's learning to use.
5. Music – Josh, John, Michael. Mainstage is booked but all contracts are not in yet. Josh went through the acts booked.

Consent Agenda

Board Action – 12/5/19 – Board voted 7 yeas, 0 nays, 3 n/a to transfer an additional \$1,000 from savings to checking to cover costs of the fire door installation.

Enclosures – December Meeting Minutes

Executive Director's Report

Hi everyone!

Just checking in on the January HoTAAP and to direct you to what will be needed:

1. Locked file cabinet key is in bottom right drawer of my desk. The iPads will be in the top drawer of the cabinet next to the wall in the kitchen. Erin will not be able to attend.
2. In the same cabinet, 2nd drawer, you will find the large black checkbook. Inside, there is a white envelope with Phil Watts name for HoTAAP performer fee and a check to Susan Bertram to cash for cash for the doors.
- 3- 2 bins on the kitchen table have everything else you will need for HoTAAP - the banner, kids activities, cash boxes for front and back door, can for tickets for door prize, pens, paper plates, napkins, HMC tablecloth
- 4- We haven't secured any donations for food, so maybe we will be back to Little Caesars' Pizza? The HMC credit card is clipped to the check register in the checkbook
- 5- I didn't pick out a CD or merch item for the door prize. There is a brown bag in the bin for the prize. Can someone pick something out and put it in the bag?
- 6- I put some Membership cards in there too - maybe check with Katrina to see if she wants to bring anything else?
- 7 - At the January Board meeting send around a door sign up roster for the Board to volunteer.
- 8- check with John Gillette on getting the event recorded
- 9 - Posters are on the cabinet in the office - I think we decided Not to put them out until after the first of the year..... need to be divided up - someone do 3rd st? Someone do Washington? Hotels/welcome center, library, NMU? Ore Dock?

All cash boxes and iPads can go back into the locked file cabinet. I will make the deposit of the door cash when I return or have Jeff do it. If you can count out the original \$200 and clip that together, it will be obvious what the door cash/checks are. The rest will be

on the Square.

So sorry I won't be there, but you all have a great time!

Cheers,

Susan

Motion to adjourn meeting by Jose, 2nd by Josh, 9 yeas.

Meeting adjourned at 7:18pm

Respectfully committed by Jeff Krebs, Secretary