

Hiawatha Music Co-op  
Board Meeting Minutes  
8-14-2018

Present: Erin Leahy Putvin, Katrina Keough, Susan Bertram, David Sprouse, ED Susan Divine,

Absent: Michael Reed (excused), Lee Ossenheimer (excused), Jose Garcia (excused), John Gillette (excused), J. Pearl Taylor (unexcused), Josh Thompson (unexcused)

Approval of 1st August Board Meeting Minutes: Need June minutes from Josh

Susan B. moved to accept minutes from 8-1-2018. David seconded the motion. Minutes accepted.

Treasurer's Report: Tabled

#### Old Business

1. Focus Groups report:
  - It will be requested that Victoria present the report at the October board meeting, then we will present the results at the Annual Meeting in November.
2. Office move – outstanding needs – floor plates, fire code issues, move paint,
  - Paint has been moved, need to improve the bathroom hand towel holders, make necessary improvements to kitchen, finish threshold.
3. Open House/Ribbon cutting/Music on Third event on Thursday, September 20 to be scheduled at 5:45pm. Board requests Susan D. send out invites to sponsors, City staff, neighbors, etc.

#### New Business

- Festival Budget Report – Susan D.
- Need to look at 2019 at September meeting. How does our current spending affect our future budget. YTD expenses. It is important to see how our budget supports our new expenses. Income was up overall this year.
- Bequeath letter, legacy program – Patty Barton of Ameriprise is interested in helping HMC organize this. Request this be scheduled to come to October Board meeting. Susan D. will make contact.
- Request for loan/rental of AED
- Cody Lakenen was loaned the AED for Free the Music Fest at Lakenenland on August 10-11. Cody signed the contract. The next loan of the AED will be to the Blues Society for Bluesfest over Labor Day weekend (August 31-Sept. 2)
- Request for rental/use of office space: At this point, Phil Watts will be leading a Thursday Night Traditional Acoustic Music Jam on the first Thursday of September from 7-9pm. Susan D. will work on contract, run it by attorney Paul Marin.
- Upcoming Events
  - a Si Kahn – September 13th and 14
- Have signed contract. From 1-3 on September 13, Si Kahn will lead a Labor Day/Union songs songwriting workshop. Singalong will be held on Thursday, September 13 from 6-8pm
- Performance at the Peter White Public Library on September 14 on the second floor from 7-9pm.
- HMC received \$1000 donation from the Carol Paul Memorial Trust Fund for this event.
- Phil Watts will do sound. Need a prominent logo for the poster.
  - Annual Meeting is Saturday November 3rd at Barrel and Beam
- Al Sherbinow may be making smoked chicken and pork. Susan will post a Sign-up Genius post requesting that members bring either a salad or dessert.
- It was suggested that invitations and/or thank yous save the date style cards be sent to members to inform them of the Annual Meeting.
- It was suggested to look into childcare volunteers for the annual meeting.
- Director Schedule/plans
- Susan will be taking a vacation at the end of September and possibly in November.

#### Committee Reports

- Fundraising –
- Concert/Events-The DDA requested that HMC schedule the Saline Fiddlers to headline next year's Art Week on June 24 at the Marquette Commons.
- Membership –

Consent Agenda – There were no consent agenda items since the last Board meeting.

Erin moved to adjourn at 6:30 pm. David seconded. Meeting adjourned.

-Minutes respectfully submitted by Erin Leahy Putvin on 9-4-2018