

Hiawatha Music Co-op Meeting Minutes Jan 9, 2023

PRESENT:

Julie Foster-Lindquist, Candice Blackstone-Larson, Ann Fisher, Dan Truckey, Louise Anderson, Tom Dummer, Jeff Krebs (zoom), Melinda Britton (zoom), Jenna Hartom (virtual), David Wood (excused) and Terri.

Call to Order: 6:46pm

GUESTS: NONE

INTRODUCTIONS:

Louise Anderson – back in the UP, every Hiawatha since 89 except maybe 2

Tom Dummer – founding member, been to every single one

Dan Truckey – run the Beaumier Heritage Center

Julie – been active for many years, serving send

Ann – first one was the last at Champion

Candice – first one 2013, never missed

Terri – ED, first Hiawatha was 2011, moved here in 2018

Jenna – attending since 1982, currently lives in

Jeff – second term on the board

Melinda – second term on the board

REVIEW OF DECEMBER MINUTES:

Motion: Ann moved with bylaws update to be updated. Candice seconds. No Discussion. All in favor.

FINANCIAL REPORT:

Bell Financial Investment 360 Portfolio: \$ 88,427.49

Incredible Checking: \$ 34,807.21

Incredible Money Market Savings #1: \$ 11,714.30

Incredible Money Market Savings #2: 122,655.82

Incredible Grant SVOG: \$ 27.27

MCFCU Checking: \$ 17,417.12

MCFCU Savings: \$ 17.09

Budget approved by all.

Terri suggests moving money from Checking to Savings.

Motion: Candice → Move all but \$5,000 from MCFCU Checking to Money Market at Incredible. All in favor.

Review of Board member job descriptions

- Need to update:
 - Board members who have “missed” 3 consecutive meetings
- For board retreat consideration
 - Hiawatha Board donate to monthly contribution
 - Secretary to not be a board member

Set date for new member orientation – executive committee with new members communicate via email

OLD BUSINESS:

1. Community Drum Circle – tabled till next meeting
2. Open Mic Night at the Fold
 - a. Where musicians can open mic night their music, ask for feedback
3. SAIL / MACC funds
 - a. Ann & David are meeting tomorrow 01-10-2023 at 11am

NEW BUSINESS:

1. Update on the Fold situation
 - a. Pipe broke in the ceiling, the water was coming from the ceiling. Rob (partner) pulling ceiling tiles, squirrels nests were there, ServPro is doing the water damage removal, Swick came in and gave them 3 options to fix, cut the red & blue water lines, rodents been chewing everywhere not just the piping, the electrical and data lines have also been chewed through.
 - b. Lease is up – August 31th
 - c. Campfire Co-Works – they have a variety of packages, they do have one office left with two desks and access to everything they have 24 hrs.
 - d. We need to get a place where we can work
 - e. Generally we won't know if the flooring has been compromised

Motion: Dan moves that we utilize Campfire Co-Works, Tom seconds. No more discussion. All in favor.

2. Authorize more hours for ED
 - a. Ann motions: Up to 15 hrs per week for the next 4 weeks. Louise seconds. No more discussion. All in favor.
3. Exec Committee appointments 1 yr to 3 yr
 - a. 1 yr position (Katrina term replacing) → Tom
 - b. 3 yr position (Sue term) → Louise
 - c. President → Julie Volunteers → Ann motions. Candice seconds. All in favor.
 - d. Vice President → Dan Volunteers → Tom motions. Ann seconds. All in favor.
 - e. Secretary → Jeff Krebs Volunteers → have more conversation at board meeting to make this Noreen

- f. Treasurer → Candice → Melinda nominates. Candice accepts. All in favor.
4. Bylaws updates – tabled for retreat
5. Retreat – set a date, discuss agenda, speaker – Feb 5th
 - a. Volunteerism
 - b. Sustainability
6. Board Position – Managing Employee Compensation
 - a. Tabled for next meeting
7. Extended Track for 2024 and 2025 MACC Grants – tabled till next meeting
8. Public Radio Advertising? – tabled till next meeting
9. Walk-in freezer – Jesse can create one for the red cook trailer for about \$1500 (no more renting from Duquaine)
 - a. Tabled for next meeting
10. Email – verifications please!

FESTIVAL:

1. Festival Price Increases First Draft 2023 Festival Budget
 - a. Candice, Melinda and Jenna met to go over financials of the festival and came up with proposal for board
 - b. Candice presented a spreadsheet with what our income has been vs what our budget is vs numbers of attendees (at the gate vs advanced vs adult vs senior, etc)/campsites sold/days attended (fri/sat/sun/weekend). One thing is clear is that we need to keep track of better data.
 - i. Tickets:
 1. For example, we know that we sold 1199 adult tickets, however we can not discern if those tickets were sold at the gate or in advance so of the \$117,530 of Advanced sales we don't know if they were adult/senior/teen. We need to track this better moving forward into this year.
 2. We presented 3 options for increase based on data - \$10, \$20 and \$25 increase.
 - ii. Camping:
 1. One thing is certain is that we lose money on camping. We charge \$30 for a camping tag 3 nights vs Tourist Park charges \$25 (tent), \$40 (electric only/short), \$50 (full hookup/long).
 2. We presented 3 options for increase based on data - \$10, \$20 and \$25 increase.
- Motion: Ann moves to increase both the camping tags and the ticket prices for adult/senior/teen by \$25. Children 5-13 will remain \$5 and those under 5 will remain free. Tom seconds. All in favor.

2. Sensory Aware Area – do we need an expert and an AC – tabled till next meeting

3. Campsites for 2023 Festival – tabled till next meeting
4. “Rules” taken off About the Festival page and put on its own page – tabled till next meeting

DIRECTOR’S REPORT:

1. First Draft of 2023 Annual Budget
2. Paypal Account closed
3. Money transferred from Checking to Money Market at Incredible – checking balance is approx \$35k
4. Code was change, Entry log now operating
5. TY Janis Peterson – ornaments for the Fold Christmas tree
6. \$1000 gift from Wendy Irish in honor of Ted Schiitz
7. Regular Giving went out to those who responded at Annual Meeting

COMMITTEE REPORTS:

1. Fundraising:
2. Concert/Event Committee:
3. Youth Advisory Committee:
4. Membership:

Consent Agenda:

LAST MINUTE ADDITIONS:

NEXT MEETING TO FINISH JANUARY – JAN 9TH, 2023
NEXT REGULAR SCHEDULED MEETING FEBRUARY 1ST, 2023

Motion to adjourn: 8:34pm

Respectfully Submitted,
Candice Blackstone-Larson

Hiawatha Music Co-op In Between Meeting Minutes

Jan 23, 2023

PRESENT VIA ZOOM: Julie Foster-Lindquist, Candice Blackstone-Larson, Ann Fisher, Dan Truckey (excused), Louise Anderson, Tom Dummer, Jeff Krebs (excused), Melinda Britton (excused), Jenna Hartom (virtual), David Wood (excused) and Terri & Noreen

Budget Draft – draw attention to two things

- Events budget revenue \$2500 of income
- Events expenditure \$11.556
- Spent less than that what was budgeted

- \$5 for members - \$7 for non-members for every
- 574 in ticket sales
- 300 musician
- 50 tech recording
- 150 pizza
- Ann – when I was at the pizza table they were surprised it was for free
- Julie – I like the idea if we can get a sponsorship, Dominos \$5 per pizza, now it's more expensive
- Jenna – what about the admission price, what is the purpose of the event – we didn't want to be overpriced for people to come in,
- Tom – successful event, paid some local musicians,
- February band is \$800 – The driftless revelers,
- Ann – increasing our membership levels, let's definitely increase non-members \$10 and change our pizza to a donation based \$1. All in favor for next week's HOTAAP.

Events this week –

- Concert on Thursday at Campfire Co Works from 6pm-8pm, if they eat dinner at the Delft prior they will donate 15% to Hiawatha
- Let's make sure our event budget really does reflect how much is spent. Julie & Terri to meet with Sue.
- 3 events
 - Tomorrow Mqt Ukele Group on Wednesday
 - Kids Campfire concert on Thursday
- We're paid through Feb 9th
- We had great turn out at the Jam on Sunday
- Janice Peterson will be stepping into lead Jam on February

Fold update - what is needed before we can move back in

Volunteers to put things back together

Letter to Michele from Board

- Email from Michele on Friday of last week, they were out and the work was done. Julie and I talked in length about the amount of work that was actually done. They just hired their pals to do some of the work. Had a conversation with the fire department, and he called me to come back into. All the electrical was replaced and has been put inside of metal conduits.
- Julie – start to get moved back into the office beginning of February. The big rug needs to be shampooed, the green rug on the stage needs to be cleaned.
- Terri – TriMedia are the only one's in town that could do an air test.
- Tom – we need to get a list going of what we'd need to get done to get moved over
- Noreen – we created a list of local people who might be able to help
- Ann – on the topic of air quality, I bought one for the tax prep.
- Terri – should the electrical be inspected for all the other tenants
- Tom – usually it's a concrete block divider

- Julie – we need to do a better job of calling and leaving a message and THEN ALSO send them an email that way we can track the communication
- Ann/Candice – will send air filters
- Lease - \$800 to \$950 for the past 5 years

Board Retreat agenda - form committee to organize Feb 5th?

- Possibly move the date

Board Orientation

- Possibly move the date

Annie Capps email recap/Licensing - via Sue B.

- Licensing issue – heard back from Annie Capps at FARM – Annie we don't do anything. If we have BMI and ASCAP we should be okay.

Nels interested in recording at same fee as he and Lisa - \$35 Fold, \$50 Ore Dock

- Nels Lindquist is interested to continue to record
- Ann so moved, Tom seconds. All approve

Background checks for this year? Who do we check and how do we pay for it.

Those that work with Children + Money?

- How you do a background check.
- Who do we need to background check
- Tom – the people working with the children
- Ann – have you had a background check
- Terri – ex director of little brothers of the elderly, they have 50 or so volunteers and they use iChat.
- What is the cut off that someone can not volunteer.
- Noreen – Wheatland does background checks
- Kids – yes
- Funds – maybe
- Ann – if lost funds will our insurance cover it, fidelity bond insurance
- Louise – even if it's small for funds I still think it would be a good idea
- Terri – daily movement of funds required a police escort. \$100,000 in cash move it from the festival to the bank
- Token sales – Sue
- Julie – put the system in place now works
- Terri – we need to look at Incredible and what they will require for money transport form the festival to the bank

Ann report on SAILS /MACC info

- We had a very good meeting at SAIL
- They did not charge us for the meeting
- They will charge us for the research they are going to do

- Good News Is: the expensive things the TTY, we can use relay instead. They would come in through the Hiawatha phone line. The first person explains everything. During festival it is forwarded to Terri's cell phone.
- Sign Language interpreters – crazy expensive. They want to shift over every 40 minutes. Is figure out one performer, who would like to work with one interpreter. And then advertise that One Set will have a sign language interceptors. Cool.
- Golf carts with removable sides
- Shuttle bus with a lift
- Brail translations of a short program make it available in alternative formats.
- VOLUNTEER TRAINING – write an entire section on disability access and disability issues and they will review it for us.
- WEBSITE – disability section of where to park, etc
- Terri – sat with Jim during the Children's parade and I just told him what was happening and he just loved it.
 - Tom – is there a speech NMU person. Yes, Dave and SAIL already know the same person.

Folk Alliance – recommended \$100 donation /possibly send some merch.?

- International convention is coming up in happening in Kansas City
- Michigan Room – highlighting Michigan hosted by Bliss Fest
- Ann moves to \$150, Tom seconds. No objections.

Thanks to Jeff and Terri for doing a TV interview this am about upcoming event