

Present – Julie Foster-Lindquist, Susan Bertram, Jeff Krebs, Ann Fisher, Jenna Hartom, Candice Blackstone Larson, ED Susan Divine, incoming ED Tammy Wills. Excused Katrina Keough, Josh Thompson, Unexcused Bobby Glenn Brown.

Minutes from June Board Meeting were not available. August minutes were reviewed but not approved as the meeting progressed without a quorum.

Meeting start was delayed waiting for a quorum. Meeting called to order at 6:47pm by President Julie Foster-Lindquist

Treasurer's Report given by ED Susan Divine in absence of Treasurer, KKeough
\$106,943.23 currently in Bell Financial investment account
Regular savings - \$62,764.58, Checking - \$29,340.15, SVOG Savings acct - \$77,760.00

Reviewed Shuttered Venue Operational Grant (SVOG) Oversight Work Group recommendation to transfer \$25,181 from SVOG to regular savings for unreimbursed expenditures from March 1, 2020 – December 31, 2020.

See below Consent Agenda Board vote for transfer on 8/12/21

Reviewed SVOG Oversight Work Group recommendation to transfer \$13,332 from SVOG to regular savings for unreimbursed expenditures from January 1 – June 30, 2021.

Board Action: Motion to transfer \$13,332 from SVOG savings account to regular savings account for unreimbursed expenditures January 1 – June 30, 2021. Motion by Ann, seconded by Susan Bertram. Motion passed

Old Business

1. Electrical Panels at Tourist Park – Martin Reinhardt informed HMC that they will delay their event to May 21-23 due to the current pandemic status.
Also, the Board reviewed recent attempts to contact Marquette Board Light and Power CEO that have not been successful (about their new policy on discontinuing seasonal activation/shut off). Board recommended for ED and Board member to attend the next MBLP Board meeting for the public comment section on September 24th at 4:30pm.. Tammy and Julie will attend.
2. Rotary Request. Kim Parker - Sue B. volunteered to make contact. Suggest we schedule in November when Zoe Speaks might be available.
3. Volunteer opportunities for Board were discussed. Office cleaning/organizing - Ann/dust, Candice/main floor cleaning, Sue B/bathroom, Jeff/Utility/storage room, Tammy/Kitchen. Discussed purchase of bins for kitchen storage. Julie offered to research a new vacuum for office. Sue B reviewed volunteer shifts for upcoming Events.
Board Action: Motion to purchase a vacuum for the office up to \$500. Motion made by Sue B seconded by Jeff. Motion passed
4. Board Elections - Susan relayed contact with various Members for consideration to submit application, with 2 positive responses, 3 maybes and numerous 'no thank you, maybe another time'. Jeff and Jenna confirm they will submit applications.

5. COVID Policy update - reviewed recent updates from CDC, other local organization policies.

Board Action: Motion to review the current HMC COVID Policy to reflect updated Center for Disease Control and local organization format to include 3 levels of openness/restrictions. Motion made by Ann, seconded by Candice. Tammy will revise Policy, forward for review.

6. Office Merchandise - Sue B and Julie have researched and recommend purchase of new office items such as hoodies, tote bags. Will forward quote when received. NMU Intern to work on our Inventory.

7. HMC is in receipt of a flash drive of the Virtual Festival from Jacob Warren. Also the Virtual Festival is now on our You Tube channel at:
www.youtube.com/playlist?list=PLUftVtE2Z2LSM6HMdxJ9ighoK-12fwd0zv

8. Trade agreement with Marquette Food Co-op - Festival tickets for snacks for Event. Susan will pursue and complete agreement.

New Business

1. Festival Main Stage language change - discussion on additions to cancellations clause and addition of language about future cancellations and interest in forwarding contract to next year.

Board Action: Motion to amend the current Festival Performer Contract to include this language: Motion made by Sue B seconded by Candice. Motion passed

VII. This agreement may be terminated, delayed or revised:

- a. - no change in language
- b. If the performance is cancelled for reasons beyond the control of either party, including war, terrorism, strikes, labor disputes, government regulation, natural disaster, civil disorder, fire, flood, loss of transportation services or any other condition beyond the control of either party. The performance of the Agreement by either party shall be subject to force majeure, including but not limited to acts of God, fire, natural disaster, war or threat of war, acts or threats of terrorism, civil disorder, unauthorized strikes, governmental regulation or advisory, recognized health agencies, (including but not limited to health treats of COVID-19, H1N1 or similar infectious diseases), curtailment of transportation facilities, or other similar occurrence beyond the control of the parties, where any of those factors, circumstances, situations, or conditions or similar ones prevent, dissuade, or unreasonable delay at least 25 percent of prospective event attendees from appearing at the Event, or where any of them make it illegal, impossible inadvisable or commercially impracticable to hold the Event or to fully perform the terms of the Agreement. The Agreement may be cancelled by either party, without liability, damages, fees, or penalty, and any unused deposits or amount paid shall be refunded, for any one or more of the above reasons, by written notice to the other party.
- c. no change in language
- d. no change in language
- e. no change in language

- XI. The PERFORMER is available for a Virtual Festival yes_____ no _____
- a. Virtual Festival would require changes to PERFORMS in the band yes_____ no _____
 - b. PERFORMER Fee per 1 hour Virtual Performance would be _____
 - c. PERFORMER is available in 2023 in the event of cancellation yes_____ no _____

2. Shuttered Venue Grant announcement - discussion of how and when and where to make this announcement. Board directed ED to create announcement for publication in next

Newsletter in late September, early October. Susan will consult with Heather Picotte.

3. Giving Tuesday - Discussed what to do for the 2021 event, November 30th. Idea is to create a fundraiser that will benefit another organization in this community. Tammy will make a contact with local singing group and report to Board

4. Negotiations with City regarding Tourist Park - Susan reports call and email into Andrew Macgiver and Jon Swenson to begin meeting about renewal. Will keep Board apprised.

5. Grow and Lead - October 21st Non-Profit Conference. Tammy and Candice volunteered to attend. Tammy will register.

6. MyWebMaestro with Nathan Lyle Agreement was reviewed and discussed.

Board Action - Motion to approve and sign Agreement between Hiawatha Music Co-op and MyWebMaestro for website services. Motion by Julie, seconded by Jeff, Motion passed.

Director's Report

1. NMU Intern Lauren Sweppy began, will work 4-8 hours per week.
2. 906 Technologies bill for internet improvement at Tourist Park was \$996.60
3. Superior Health Foundation received two 2022 Festival Ticket vouchers/swag for Gala
4. Michigan Stages Grant Report filed 8/31/21
5. HMC Ad for Mqt Symphony Season Program reviewed. Board liked it without Fest. logo
6. Tammy will attend Connect Marquette luncheon on 9/15
7. Susan D. requested time off Sept 28-30th. Tammy will be in office. Board approved.
8. Susan recommends the development of a Finance Committee to provide oversight of all HMC finances, advise ED, assist with long term forecasting, report to Board.

Committee Reports

Event Committee Report - Sue B. reported on Meti concert with Beaumier Center in, Live at The Fold, Zoe Speaks and HOTAAP are all in the works.

Fundraising Committee - no report

Membership Committee - no report

Executive Committee - Julie reports she will be setting up meeting soon.

Consent Agenda - These Board Actions were presented and voted on via e-vote since last Board Meeting:

Consent Agenda

1. Board Action 8/12/21 Board voted 10 yeas, 0 nays 0 n/a to transfer \$23,181 from SVOG account to General HMC savings for expenditures March 1, 2020 through December 31, 2020, per SVOG Oversight Work Group recommendation.
2. Board Action 9/2/21 Board voted 8 yeas, 0 nays, 2 n/a to revise HMC COVID-19 Policy to require face masks in the office for all events, jams sessions, meetings, regardless of vaccine status of individuals beginning September 1, 2021.

Hiawatha Music Co-op Board of Director's Meeting Minutes September 8, 2021

3. Board Action 9/1/21 – Board voted 10 yeas, 0 nays, 0 n/a to approve cancellation language in Event Contract to include a 25% payment to performer if cancellation occurs within 14 days of event due to pandemic status.