

Hiawatha Music Co-op
BOD Meeting Minutes 1-5-2022

Meeting called to order at 6:32pm via Zoom

Attending: Katrina Keough, Jeff Krebs, Jenna Hartom, Ann Fisher, Melinda Britton, Candice Blackstone-Larson, Julie Foster-Lindquist, Dan Truckee, David Wood, Susan Bertram

Absent: ED Tammy Willis

Approval of Nov Meeting minutes, (pls add Jenna to Nov attendees), approved by BOD

Approval of Dec Meeting minutes, approved by BOD

Approval of Dec Treasurer's report: Katrina. \$20,099.34 is currently in checking. \$94,290.27 is currently in savings. \$59,042.26 is currently in svog acct. Total of this is \$173,432.87. \$105,090.10 is the amount in our investment portfolio total currently. **Board Action:** Motion to accept subject to audit by Ann, seconded by Jenna, motion carried.

Old Business

1. Tourist Park Agreement with the City. This is in process. We need to make decisions regarding the electrical panels—we would like to be able to keep the panels and be able to change this in our future. 2. Set date and agenda for annual BOD Retreat. We are tabling this for January. We will work toward setting February dates (or date) for the BOD Retreat.

New Business

Introduction of Board Members. New BOD members are David Wood, Dan Truckee. Board members introduced themselves.

1. Election of Board Officers. **Board Action:** Katrina is elected Secretary. Melinda is elected treasurer. Julie is elected President. Susan Bertram is elected Vice President.
2. Review /Update Fold/HMC Covid Guidelines
3. Set date for ED evaluation in January (tabled)
4. Schedule regular weekly/bi weekly staff and Executive Committee meetings. The Thursday before BOD meeting.
5. Set 2022 BOD meeting schedule. It remains the first Wednesday of the month at 6:30pm. 6. Approve rental of The Fold to Michael Reed on March 17th. **Board Action:** Ann motioned to approve this, second by Melinda. Motion passed. Dan suggests that the ED should approve rental agreements, not BOD. Ann explains that HMC has always had a part-time ED. Julie states that HMC has always had expenditures and rentals go through the BOD.

The Board of Directors received an email shortly before the meeting from the ED, there was a discussion of this letter and a vote. **Board Action:** Ann motioned to terminate ED Tammy effective immediately, seconded by Dan. Motion carried. Ann will draft a letter to deliver this decision.

After Board discussion, the Board voted unanimously to accept the the ED option #1 which was to move toward a separation in employment.

Director's Report (tabled)

1. New office layout
2. Purchase requests: curtain rods, computer cables
3. Newsletter to come out by the end of the week
-Will include link for Remind app
4. Working on end of year items to send to Barowiak

5. Production Calendar
6. Update website -still need input into what to keep online
7. New office laptop has arrived
 - Will work to make Live Streaming Training Manual
8. Office Organizer - Archives, photos = Nate Bett
9. Festival Updates
 - City confirmed use of the Kaufman Sports Complex, will check with Andrew/Justina regarding contract
 - Babette Welch confirmed as Hospitality AC
 - Bypass list underway - filling up fast...
 - First Festival meeting - set date in January
10. P&L

Committee Reports (tabled)

Event

Fundraising

Membership

Other

Consent Agenda

12/15/21 - Please read Lisa's letter for details, and vote Yes or No to purchase a new laptop with a carrying case for up to \$1,500.00 (after some email "discussion") - Yes votes: Jeff, Ann, Melinda, Sue, Julie, Jenna and Candice Abstain: Josh, Katrina

Meeting adjourned at 8:10pm

Respectfully submitted by Jeff Krebs, BOD member